[QuickAlerts]

MESSAGING SYSTEM

instant

concise

log on today

www.envoyprofiles.com/QuickAlerts

www.irs.gov

Publication 4004 (5-2002) Catalog Number 34104V

[QuickAlerts]

MESSAGING SYSTEM

IRS e-file

Never miss an important *e-file* message again!

log on today

www.envoyprofiles.com/QuickAlerts

IRS

Department of the Treasury
Internal Revenue Service

www.irs.gov

Publication 4003 (5-2002)
Catalog Number 34091D

www.irs.gov

NEW!

[QuickAlerts]

MESSAGING SYSTEM

Designed for Software Developers, Transmitters and Authorized IRS *e-file* Providers *(as of April 10, 2002)*, is instant, concise and keeps you abreast of *e-file* issues so your operations stay on track.

[EXCITING NEW FEATURES]

- Once uploaded, urgent and important messages are disseminated in a matter of seconds.
- Messages are sent to and received on the "users" pre-selected choice of methods and timeframes.

It's as easy as 1-2-3.

IRS e-file

1 Log on and complete the ***contact*** and ***subscription*** screens:

TYPES OF MESSAGES
(subscription screen)

Category 1 - Alerts

Service center campuses and computing center processing delays, telephone router and other programming problems

Category 2 - General IRS *e-file* and Service Center Messages

Service center maintenance schedules, IRS *e-file* program updates and *e-file* Help Desk phone numbers and hours.

Category 3 - General Notifications

Upcoming seminars, conferences, changes to Pub.1346, IRS technical publications and the marketing tookits.

2

SCHEDULE MESSAGES

The system is automatically set to cover 24 hours a day, 7 days a week. Simply click on the ***"apply"*** button then you're all set.

It also allows the user to change the schedule to a specific time and /or day, to suit their convenience.

3

METHODS OF RECEIVING MESSAGES

1. CELL PHONE
2. EMAIL
3. FAX
4. TELEPHONE

After applying your schedule, **scroll down on scheduling screen to click on the device(s)**, click on finish and you are all done.

It's only a click away!

Subscribe today at **www.envoyprofiles.com/QuickAlerts** through the link provided on the IRS website, in the Tax Professionals *e-file* section. You'll be glad you did!